

2023 Nacha Operating Rules Online User Instructions

Subscription access is available until the end of December 2023

**For Questions or Technical Assistance go to: [nachaoperatingrulesonline.org](https://www.nachaoperatingrulesonline.org)
[HELP](#) and [FAQs](#) links located on the top right corner of the website.**

1 |  <https://www.nachaoperatingrulesonline.org>

Note: This online resource website is different from nacha.org and requires a separate user account to access. Google Chrome is the recommended browser. [Learn More](#) [Terms of Use](#)

2 | **a. Already Have a User Account?**
Log in and proceed to **Step 3** to **CLAIM YOUR SUBSCRIPTION**.

b. New User?

You will need to create a User Account. Click on **NEW USER SIGN UP** on the home page. Click on **SIGN UP** on the home page.

Under **SIGN UP** enter your email address, create and verify a password, enter your first and last name, then enter the word under Word verification.

Note: If word verification is difficult to read, click the image until it is easier to read.

Click the **SIGN UP** button and complete the new user registration form, entering **YOUR FULL ACCESS SUBSCRIPTION CODE** (just as it appears including hyphens), and select **REDEEM**.

3 | Claim Your Subscription

a. You already have an access code? GREAT! Follow the instructions below to Claim Your Subscription

b. You need an access code? Click [here](#) to purchase.

After **SIGN UP** or existing user login, click the **CLAIM YOUR SUBSCRIPTION** link in the dark box on the home page, to enter the Full Access subscription code required to access the content.

Enter your **FULL ACCESS SUBSCRIPTION CODE** (just as it appears including hyphens), and click **REDEEM**.

Users will have to log back into their account to access the newly redeemed content.

Note: Basic Access of the Nacha Operating Rules Online Resource does not require a subscription code. After login, follow the Claim Your Subscription instructions above and select the check box for Basic Access.

